



OVERSIGHT
CONSULTING
TRUSTED PROFESSIONALS

RISK MANAGEMENT

QUALITY

**CAPABILITY
STATEMENT**

SAFETY

01 COMPANY PROFILE

03 CORE SERVICES

06 THE WAY WE WORK



**MINIMISING
RISK.
SOLVING
ISSUES.**

ABOUT OVERSIGHT CONSULTING

We provide industry-leading quality, health, safety and environmental risk management solutions.

We support organisations to build a safe and reliable foundation for operations. We offer a fully-integrated and tailored service to businesses large and small, across multiple industry sectors including:

- domestic and commercial construction
- mining and civil
- manufacturing
- hospitality and accommodation
- transport
- entertainment and events.

OUR VISION

We have a vision to enable all organisations to operate efficiently and problem-free, where risk is minimised.

We are passionate about working with our clients and instilling good business practices in their operations to support the long term success of their business. We work with business owners and managers across multiple areas and levels to prevent and overcome problems as they arise.

It is our objective to build solid foundations that are assessable and sustainable to organisations of any size.

Our prime goal is to protect company directors, shareholders and line managers as we influence a change in culture towards quality, health, safety and environmental management.

Outsourced quality, health, safety and environmental management

Our tailored services, systems, policies and procedures are geared to priorities and budgets. We build long term and trusted relationships with our clients – and for many, we are part of their teams working seamlessly together to protect their businesses and fix issues as they arise.

What we offer is access to specialists in quality, health, safety and environmental management as and when needed – a highly cost effective solution alleviating the need to have large in-house teams if this proves too costly.

Our approach is to keep things simple and precise to protect against risk saving time and costs. We take the pressure off our clients so that they can get on with the operational 'stuff' as we call it, the job at hand.



OUR PEOPLE

We are specialised in our respective fields with qualifications spanning across health & safety, project management, training, auditing and many more.

Our team are trusted advisors to executives, project teams, managers and supervisors helping to build strategic plans, execute change through training, practical procedures and systems and resolve issues as they arise. We help and guide where necessary, report and monitor to transform organisational cultures and behaviours.

Staff qualifications and disciplines include but are not limited to:

- Health and safety management
- Quality management
- Environmental management
- Project management
- Leadership management
- Internal and external auditing
- Training and assessment
- Safe work procedure development
- Management system development
- Risk mitigation
- Business intelligence
- External accreditation assistance.

SECURITY

Management of safety risks should be integrated into a company's business plan and managed in the same manner as any other business risk. We provide the safety nets required in risk management and help to take the burden off our clients.

COST EFFECTIVE

Well planned risk management and improved processes can save businesses significant costs in preparation and in the long run if issues do occur. It is often the case that these costs are quickly absorbed in the savings and value created.

BENEFITS OF ENGAGING OVERSIGHT CONSULTING

STREAMLINED

We aim to make the process as simple and precise as possible. We will take the lead in document preparation and drive the overall process.

FOCUS + TIME

We get the job done efficiently through proven processes and supporting documentation. We minimise risk and give back time to our clients so that they can focus on their jobs.

OUTSOURCED RISK MANAGEMENT SOLUTIONS

We have invested hundreds of hours in developing our in-house services to ensure our clients meet their legislative requirements, whilst empowering them with the knowledge, systems and processes to manage their operations safely.

Our consultants work with senior management teams and supervisors to take the burden of compliance and stress from risk away from them so that they can focus on operations.

We are realists when it comes to ongoing risk management across all operations. We understand that safety sometimes takes a backseat in busy periods, however it only takes a second for an accident or incident to occur.

Our systematic approach and integrated capabilities across quality, health, safety and environmental management will protect business owners, boards and senior management teams in their duty of responsibility and help them improve their business' performance.



People are our most important asset

Risk management, health and safety go beyond compliance. Professional and reliable systems and processes provide confidence to working teams, boost confidence and morale and ensure peak productivity.

OUR CORE SERVICES

- Quality, health, safety and environmental consulting, development and management
- Auditing, inspections and systems implementation
- Ongoing consulting services
- Providing safety personnel for ongoing project work as required
- ISO 9001, ISO 14001, ISO 18001 and AS 4801 gap analysis and preparation
- WH&S management plan development
- Toolbox talk discussions
- Alcohol and drug testing
- Safe Work Method Statement (SWMS) development
- Standard Operating Procedure (SOP) development
- Principal contractor safety management systems
- Subcontractor safety systems (plant risk assessments, hazardous chemical risk assessments, legislation and relevant forms)
- Federal safety commissioner certification assistance
- Pre-qualified contractor certification assistance
- Audit preparation
- Risk assessments and internal training.

QUALITY, HEALTH, SAFETY AND ENVIRONMENTAL MANAGEMENT SYSTEMS

Our cost-effective, tailored management systems take away unnecessary burdens placed on businesses 'trying to go it alone'.

We collaborate with managers and supervisors on risk management solutions, before integrating these into the company's overall framework.

An integrated management system embedding quality, health, safety and environmental management is one of our most valued services. Whilst taking a systematic approach to managing those risks is a great idea – it also requires application. The systems we develop help companies to continually improve their performance and compliance to legislation and standards, as well as establish better working environments that protect their people.

Our consultants will work with your staff to ensure they understand the policies, procedures and forms as required leaving you self sufficient, knowing you can effectively apply this Management System.

INTERNAL AND EXTERNAL AUDITING SERVICES INCLUDING GAP ANALYSIS

Auditing can sometimes be seen as an overhead yet it is absolutely necessary to help organisations achieve their objectives.

We understand that management teams simply may not have the time, experience or qualifications to undertake auditing. We work as closely or as independently with senior managers, systems managers or those required to take the load and risk away and help resolve issues should they be found.

How do we do it?

We evaluate and improve the effectiveness of risk management, control and governance processes in your business. We can determine if work practices in place are technically adequate.

Our gap analysis service assesses the differences in performance between your management systems to determine whether certain elements or criteria have been met. If areas identified do not meet the criteria audited, we can assist with implementing the steps required. We look at the space between 'where we are' (the present state) and 'where we want to be' (the target state).

Examples of gap analysis services we provide:

- Office of the Federal Safety Commissioner Scheme (OFSC)
- ISO 9001:2015 - Quality Management Standard
- AS/NZS 4801:2001 - Health & Safety Management Standard
- ISO 45001:2018 - Occupational Health and Safety Management Systems
- ISO 14001:2004 - Environmental Management Standard
- OHSAS 18001:2007 - Health & Safety Management Standard
- Pre-Qualified Contractor - QLD Government.



WORKPLACE HEALTH AND SAFETY PLANS

Workplace Health and Safety Management plans are fundamental in the delivery of a successful project.

Solid foundations in processes and systems, training and control measures are critical to high performance work environments. Having specialist and experienced professionals with the right skills-set helps to create efficient and productive operations, whilst minimising risks.

Oversight Consulting provide the security and resources to managers and their teams with sound WHS plans that are practical and stand the test of time.

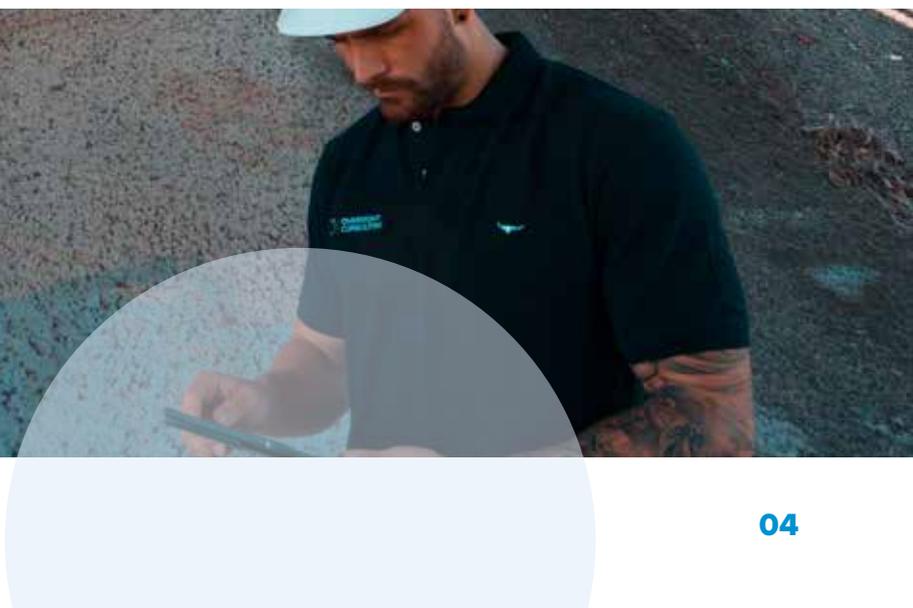
Zero harm

Our zero harm approach works towards our shared goal of preventing illness and injury, leading to reduced downtimes, cost savings and an overall happier workforce.

In accordance with the WHS Act 2011, we will customise your plan to suit the size and nature of the project, and look at innovative ways and tools to engage your employees.

What sets us apart from our competitors is that we don't just provide 'off the shelf' products. We promise to work with you until your documentation has been accepted on your site and you are happy with the content we have delivered.

ZERO
HARM.
RISK
MANAGEMENT.





**FLEXIBLE.
AGILE.
APPROACHABLE.**

ONGOING SUPPORT CONTRACTS

Ongoing support ensures compliance and peace of mind.

We offer flexible and tailored support services ensuring that the policies, procedures and processes that have been put in place are applied, remain current and used effectively at all times. We don't believe in one-off services, we build strong relationships with our clients and support them through the highs and lows of operations.

We customise our agreements to fit the goals and budgets of our clients. We help our clients clearly identify what success looks like for them before we build the framework to achieve their vision.

For the long haul

As trusted partners, we're there for the long haul with our clients, helping support them through ever-changing operations and challenges.

The end result is a valued partnership where managers at all levels can feel confident we can achieve targeted outcomes.

Examples of ongoing support we can provide include:

- perform the role of quality, health and safety and/or environmental manager
- scheduled regular site visits to site / office (days depending on customer's needs)
- conduct training sessions as required
- onsite inspections / observations
- tender support in regards to quality, safety and environment
- chair and manage meetings (safety committees, board meetings, management reviews)
- internal auditing
- provide statistical data and evidence in a report detailing overall performance
- review and update management systems (policies, procedures, forms and SWMS etc.)
- undertake legislation reviews and identify where legislation has changed and the affect it may have on your business
- 24/7 offsite support and advice.



OUR POLICIES

We have an obligation to ensure employees, contractors, clients and visitors are not exposed to any quality, health, safety or environmental (QSE) risks as a result of our operations.

Our business is conducted in accordance with our documented policies, which challenges us to continually improve the way we work. It integrates our values and beliefs on QSE and covers our risk management principles, with the fundamental objectives aligned with industry best practice and targets.

In order to achieve a risk-free environment, we will:

- identify the QSE risks to those impacted by our operations and deploy principles to reduce these risks to the lowest levels possible
- comply with all relevant statutory obligations, regulations, codes of practice and Australian Standards
- establish a safe and healthy working environment to prevent work-related injury or illness
- provide the appropriate information, instruction and training for workers
- deliver moral support and resources to ensure an integrated rehabilitation program is provided for workers who have sustained injury or illness in their line of duty
- meet or exceed our customers and clients' expectations and needs on time, within budget to the specification originally agreed upon
- safeguard the environment for future generations through the provision of our carbon footprint, including recycling and water and electricity consumption.

PROFESSIONAL

We are specialists in our work and use a combination of experience, technology and innovation to provide reliable and trusted solutions.

PARTNERSHIP

We build long-term relationships with our clients to ensure we work towards a common set of goals that achieves results. Together as one team, we are stronger.

STAKEHOLDER COLLABORATION

Health and safety is a shared accountability, as well as an individual responsibility.

We cooperate with all our stakeholders to achieve our objectives and emphasise the requirement to comply with our practices across the business at all times.

Together we work towards creating a better work environment.

OUR APPROACH

Our consultants work as a team with our clients.

We are responsive and collaborative in the way we work. We are often seen as very much a part of our clients' teams – whether working at the forefront donning a uniform or autonomously in the background to get the job done.

We are invested in the success of our clients' businesses and responsive to issues. If problems arise, we can be on call 24/7 and provide the right level of support in a timely manner.

PERFORMANCE

We help our clients build high-performing working environments and implement the resources to set them apart from their competition.

OUR VALUES

Our values underpin our commitment to educate industries on good work practice and risk management.

They are embedded into our culture, providing a fundamental direction to the way we work.

**EMERGENCY
MANAGEMENT**

PROCEDURE

COMPLIANCE

REGULATIONS

AUDIT

ENVIRONMENT



OVERSIGHT
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